

<b>For Office Use Only</b>
ID# _____
Date Rec'd- _____

# COMMUNITY MODIFICATION REVIEW COMMITTEE

## APPLICATION FORM

Date \_\_\_\_\_

Applicant: Name \_\_\_\_\_

Address: \_\_\_\_\_ Zipcode \_\_\_\_\_

Phone \_\_\_\_\_ H \_\_\_\_\_ W/C \_\_\_\_\_

District Association (i.e. Viera East Villages, Auburn Lakes)

\_\_\_\_\_

Approval is hereby requested to make the following modification, alteration or addition to my home or lot. I understand that the MRC Committee meets once a month and the 30-day review period does not commence until all documentation to complete my application is received by the MRC. I also acknowledge that work will not commence on this improvement until notification of approval has been received by the MRC. Approval is only good for one (1) year from approval date.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_



Date \_\_\_\_\_ Application Complete \_\_\_ Y \_\_\_ N Owner Contacted \_\_\_\_\_

Approved \_\_\_\_\_

Denied/Tabled \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## COMMUNITY MODIFICATIONS REVIEW COMMITTEE

The Community Modifications Review Committee ("MRC") reviews all requests for modifications to homes and lots following the original lot improvements. The MRC encourages tasteful and aesthetically pleasing architectural design consistent with the existing structures and landscaping within the various Viera Districts. The MRC is concerned with the impact of any improvement to the surrounding neighbors and property.

To complete an application, the resident must submit:

1. A completed application form.
2. A detailed scale drawing, construction plans, or final survey as appropriate, of the improvement (i.e. room addition, screen enclosure, landscape redesign, etc.)
3. A thorough description of the changes proposed will facilitate the MRC in arriving at a decision, thereby expediting your application.

The review process may take up to a month, but every effort is made to accommodate the desire of homeowners to "get on with their project". You may track the progress of you application at [www.fairwaymgmt.com/mrcpage.html](http://www.fairwaymgmt.com/mrcpage.html). Your ID number is the first two letters of your last name and the first two numbers of the property address.

Thank you for your application that can be dropped off or mailed to:

VIERA EAST COMMUNITY ASSOCIATION (VECA) MRC  
c/o Tom Dillon  
1331 Bedford Dr. Suite 103  
Melbourne, Florida 32940  
Fax – 321-777-4646

Application is on the reverse side

Please Note: This approval is superseded by all applicable County building and zoning ordinances. Please be advised that you are responsible for obtaining any required Brevard County permits and insuring that your plans do not violate any applicable County building codes.